Campus Safety Annual Security Report

(Including 2022 Reportable Crime Statistics)

Michigan College of Beauty - Troy

October 2023

Annual Security Report

Table of Contents

1. Clery Act Annual Security Report

Each year the Director of the Michigan College of Beauty – Troy (MCB) Campus Safety Department prepares an Annual Security Report of crime statistics for each of the three most recent years of crimes that were committed on each campus, in or on a non-campus building or property, or on public property within or immediately adjacent to and accessible from the campus. This report is compiled from all of the incidents reported to the College by any one of the following sources:

- Victim
- Witness
- Third Party
- Perpetrator
- Local law enforcement agencies

This report includes policies, procedures, programs, and statistics on Criminal Murder; Non-Negligent and Negligent Manslaughter; Sex Offenses; Robbery; Aggravated Assault; Burglary; Motor Vehicle Theft; Arson; Hate Crimes; Domestic Violence; Dating Violence; Stalking; as well as arrests and/or disciplinary referrals for Illegal Weapons Possession and Drug or Liquor Law violations. This annual statement will be collected, reported and disseminated to the campus community as well as to the U.S. Department of Education.

The Annual Security Report will be retained by the Campus Safety Department for a period of seven (7) years.

The Annual Security Report will be made available online each year by October 1St at www.michigancollegeofbeauty.edu/safety.

Each year, an email notification will be sent to all enrolled students and employees of MCB, via their MCB provided email account announcing publication of the "Annual Security Report" and providing the web site URL to access this information.

Prospective students and prospective employees will be provided with a notice containing a statement of the report's availability, and a description of its contents, the exact address (URL) of the internet or intranet web site at which the report is posted and the opportunity to request a paper copy. Additionally, any person interviewed as a result of an advertisement shall be provided a notice of the availability of the Annual Security Report.

Anyone may obtain a paper copy of the Annual Security Report through the Campus Safety Department. There is no fee charged for this report.

This Annual Security Report is in compliance with the *Jeanne Clery Act* and is prepared in cooperation with the City of Troy Police Department, students, employees, witnesses and third party information.

1. *Reporting a Crime or Emergency*

MCB encourages accurate and prompt reporting of all crimes to Campus Safety and the local law enforcement agency. If the victim is unable (physically/mentally) to make such a report MCB Campus Safety will contact the local law enforcement agency on their behalf.

If anyone on campus, in or on a non-campus building or property, or on public property within or immediately adjacent to and accessible from the campus is a victim of a crime, a witness to a crime, has third party information, or observes suspicious activity, they should immediately report it to the Campus Safety Department by calling **248-528-0303** or by coming into the office. For non-campus options crimes may be reported to the Troy Police Department, by calling **9-1-1** in an emergency, or **248-524-3443** for non- emergency issues, or stopping by the police station located at 500 W Big Beaver Rd, Troy, MI 48084.

Crimes **should** be reported to the MCB Campus Safety Department to ensure inclusion in the annual crime statistics and to aid in providing Timely Warning Notices to the College's community, when appropriate.

2. *Response to Reports*

Personnel are available at the number listed above 8:30a - 4:30p to answer your calls. In response to a call, Campus Safety will take the required action and ask the victim to report to Campus Safety to file an incident report. All reported crimes may be investigated by the College and may become a matter of public record. Campus Safety incident reports are forwarded to the Director of Campus Safety for review and referral to the President for potential action, as appropriate. Campus Safety will investigate a report when it is deemed appropriate. If assistance is required from a local law enforcement agency or the local Fire Department, Campus Safety will contact the appropriate agency. If a sexual assault or rape should occur, staff on the scene, including Campus Safety, will offer the victim a wide variety of services.

3. *Emergency Response*

The MCB Crisis Response Manual is designed to provide a resource for MCB personnel, administrators and students. While the plan does not cover every conceivable contingency situation, it does supply the basic administrative guidelines necessary to cope with most campus emergencies.

The Director of Campus Safety will be responsible for annual review of the Crisis Response Manual. The College's Crisis Response Manual contains "best practices" and information about emergency guidelines for the campus community; College emergency procedures; pre-emergency planning and performance expectations; "shelter in place" and evacuation guidelines; and local contingency and continuity planning requirements. College departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility.

4.   *Campus Emergency Notification*

Upon confirmation of an emergency (typically confirmed by Campus Safety Department in conjunction with college administrators, local first responder agencies and/or the National Weather Service) or ongoing dangerous situation on campus, in or on a non-campus building or property, or on public property within or immediately adjacent to and accessible from the campus that, in the judgment of the President or Director of Campus Safety, or their designee constitutes an immediate threat to the health or safety of some or all of the members of the MCB community, an emergency notification will be immediately issued to the campus community or the segment of the community that is affected by the emergency. The decision to issue an emergency notification, determine the appropriate segment of the campus community to notify, and the content of the notification, will be made on a case-by-case basis by consultation with the campus President or the Director of Campus Safety, or their designee in light of all the facts, the nature of the incident, the continuing immediate danger to the campus community and the possible risk of compromising law enforcement efforts. MCB will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Depending upon the particular circumstances of the crime or incident, an emergency notification may be issued utilizing one or more of the following methods:

- Blackboard Connect Emergency Alert System distribution to students, employees and faculty
- Email
- Text messaging
- Voice Messaging
- Contacting the local media
- Public Address system
- Face-to-face communication, if deemed necessary

Follow up communication will be issued using some or all of the above notification methods.

System to use	Primary Message Creator	Backup Message Creator	Authority for approving & sending messages	Primary Message Sender	Backup Message Sender
PRIMARY					
Blackboard Connect Emergency Alert System (Email, Text, and Voice	School Manager	School Manager	School Manager	School Manager	School Manager
Contact local	President	School Manager	President	President	School Manager
Public Address system	School Manager	School Manager	School Manager	School Manager	School Manager
Face-to-face	MCB Staff	MCB Staff	MCB Staff	MCB Staff	MCB Staff
SECONDARY					

System to use	Primary Message Creator	Backup Message Creator	Authority for approving & sending messages	Primary Message Sender	Backup Message Sender
Blackboard Connect Emergency Alert System (Email, Text, and Voice	Crisis Response Team authorized member	Crisis Response Team Member	Crisis Response Team authorized member	Crisis Response Team authorized member	Crisis Response Team Member
Contact local media	School Manager	Designated Personnel	School Manager	School Manager	Designated Personnel
Public Address system	Crisis Response Team authorized member	School Manager	Crisis Response Team authorized member	Crisis Response Team authorized member	School Manager
Face-to-face	Crisis Response Team member	Designated Personnel	Crisis Response Team member	Crisis Response Team member	Designated Personnel

Additionally, anyone with information warranting an emergency notification may report the circumstances to the Campus Safety Department by calling **248-528-0303** or by coming into the office.

Students, faculty, and staff will automatically receive a message from the Blackboard Connect Emergency Alert System via their email on file.

Students, faculty, and staff may sign up for the Blackboard Connect Emergency Alert System if they want to receive text messages or phone calls in the event of an emergency on campus. To continue receiving EMERGENCY ALERT MESSAGES students, faculty, and staff must update their contact System.

The Blackboard Connect Emergency Alert System is tested bi-annually (Fall and Spring) on the Troy campus. Troy conducts both announced and unannounced tests of the emergency notification and evacuation procedures. Text, email, and voice messaging systems are tested to ensure the systems are working properly. In addition, the campus conducts periodic tests of the entire emergency response/evacuation process; these tests may be announced or unannounced. Documentation of these test processes are maintained in the Campus Safety Department. General information about the emergency response and evacuation procedures for MCB are publicized each year as part of the institution's Clery Act compliance efforts (*Annual Security Report*).

5. *Timely Warning*

All crimes specific to the *Clery Act* are required to be assessed for a potential Timely Warning Notice if the crime represents a serious or continuing threat to the community. In the event that a crime occurs within the Clery Geography (on campus, in or on a non-campus building or property, or on public property within or immediately adjacent to and accessible from the campus) that, in the judgment of the President or the Director of Campus Safety, or their designee constitutes a serious or continuing threat to persons or property, and/or as an educational effort to prevent similar crime(s) in the future, a campus wide timely warning will be issued. The decision to issue a timely warning will be made on a case by case basis in light of all the facts surrounding the crime, including factors such as the date and time of the crime or incident versus the date it was reported to a MCB official, the nature of the crime, the continuing

danger to the campus community and the possible risk of compromising law enforcement efforts. Timely Warnings are typically issued for the following Uniformed Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) crime classifications: major incidents of arson, aggravated assault, and Murder/Non-Negligent Manslaughter, robbery, and sex offenses. Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known by Campus Safety. For example, if an assault occurs between two students who have a disagreement, there may be no on-going threat to other MCB community members and a Timely Warnings would not be distributed. In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no ability to distribute a "timely" warning notice to the community. Sex offenses will be considered on a case by case basis depending on when and where the incident occurred, when it was reported, and the amount of information known by Campus Safety. The Director of Campus Safety, or their designee will determine what type of information will be included in the timely warning, and will likewise be responsible for issuing the warning. Depending upon the particular circumstances of the crime or incident, a timely warning may be issued utilizing one or more of the following methods:

- Blackboard Connect Emergency Alert System distribution to students, employees and faculty via email
    - Posting on bulletin boards throughout the various campus buildings

System to use	Primary Message Creator	Backup Message Creator	Authority for approving & sending messages	Primary Message Sender	Backup Message Sender
PRIMARY					
Blackboard Connect Emergency Alert System (Email)	School Manager	School Manager	School Manager	School Manager	School Manager
Posting on bulletin boards throughout the various campus buildings	School Manager	School Manager	School Manager	School Manager	School Manager
SECONDARY					
Blackboard Connect Emergency Alert System (Email)	School Manager	Crisis Response Team Authorized member		School Manager	Crisis Response Team Authorized member
Posting on bulletin boards throughout the various campus buildings	School Manager	Crisis Response Team Authorized member	School Manager School Manager	School Manager	Crisis Response Team Authorized member

Timely Warnings will be issued in a manner that is timely, that withholds the names of victims as confidential, and that will aid in the prevention of similar occurrences. Additionally, anyone with information warranting a timely warning may report the circumstances to the Campus Safety Department by calling **248-528-0303** or by coming into the office.

6.   *Evacuation Procedures*

MCB's Campus Safety Department personnel will respond to any actual or perceived emergency. They will respond with whatever the necessary course of action mandates. In the

event that an evacuation is necessary, the campus population will be notified through our fire alarm system, public address system, and/or the MCB Emergency Alert System (including voice messaging, text messaging, and email) depending on what the emergency or evacuation situation mandates.

Emergency response and evacuation procedures shall be publicized on an annual basis. This shall be done through student and faculty orientations, and the posting of evacuation policies in every classroom and office area.

All emergency response evacuation systems are tested at least annually. These tests may be announced or unannounced and are documented by the Campus Safety Office. Fire drills are conducted at least once per Academic Year for each occupied building utilized by MCB. The Fire Drill policy is available on request. Additionally, anyone with information warranting an emergency response or evacuation may report the circumstances to the Campus Safety Department by either calling **248-528-0303** or by coming into the Campus Safety Office.

7. *Voluntary Confidential Reporting Procedures*

The MCB Campus Safety Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public record under state law, the police department cannot hold reports of crime in confidence.

MCB does not allow voluntary confidential reporting.

MCB does not have Pastoral or Professional Counselors, therefore, they cannot notify people of the reporting procedures for the institution.

8. *Daily Crime Log*

MCB is required to maintain a Daily Crime Log (DCL) at each campus location. The DCL includes reports of all crimes, not just *Clery Act* crimes. Information is recorded on the log within two days of the crime being reported to the Campus Safety Department regardless of how much time has passed since the crime was committed. Information that is prohibited by law or would jeopardize the confidentiality of the victim will not be included in the crime log. The Director of Campus Safety is responsible for maintaining the Daily Crime Log.

The DCL includes the nature of the crime, date reported, date and time occurred, general location of the crime and disposition of the complaint, if known.

The DCL for the most recent sixty (60) day period is kept in the Campus Safety Department on the Troy Campus. The DCL is available for inspection upon request during the operational hours of the Campus Safety Department. Any person may ask to see the log, whether or not they are associated with the College, including the media. Requests for information from DCLs that are older than sixty (60) days will be made available within two business days of the request for public inspection.

The Daily Crime Log will be retained by the Campus Safety Department for a period of seven (7) years.

9. School Managers' Authority and Jurisdiction

The jurisdiction of the Campus Safety Department includes all MCB property owned, leased, controlled, or occupied by MCB. School Managers are not vested with general police authority and do not possess arrest power. Criminal incidents are referred to the Troy Police Department.

The MCB Campus Safety Department is a not certified agency; therefore, there is no Memorandum of Understanding (MOU) with state and local law enforcement agencies, regarding any issues, including the investigation of alleged criminal incidents.

MCB Instructors have administrative authority to ask persons for College identification and to determine whether individuals have lawful business at MCB.

MCB encourages anyone with information regarding a crime or suspicious persons or activities to report it accurately and promptly to the Campus Safety Department and the local police agency.

10. Non-Campus Student Organizations/Locations

There are no non-campus student organizations that are officially recognized by MCB. There are no non-campus locations of student organizations, including student organizations with non-campus housing facilities, that would require the monitoring and recording through local police agencies of criminal activity by students.

11. Security and Facilities Access

MCB campuses are protected by MCB Staff. Additionally, each campus maintains a good working relationship with its local law enforcement and works in conjunction with them should the need arise.

During business hours, the College is open to students, parents, employees, contractors, guests, patrons, and invitees. During non-business hours access to all College facilities is by key. In case of periods of extended closing, the College will admit only those with prior written approval to the facilities.

The campus hours of operation are posted on the MCB website

MCB does not have residence halls.
Emergencies may necessitate changes or alterations to any posted schedules.

To remain compliant with OSHA regulations, and for the safety and security of our students and staff, access to some areas (particularly areas with chemicals) will be restricted.

12. *Maintenance of Campus Facilities*

All MCB campuses are under constant review for safety issues. The review is conducted by, but not limited to, Campus Safety personnel, all department heads, Safety Committee, and the College administrators. An example of such items would include landscaping, locks, alarms, lighting, traffic issues and communications. Students likewise, are encouraged to make recommendations for additional safety ideas by speaking directly to the MCB Campus Safety at **248-528-0303**.

13. *Crime Prevention/Security Awareness Programs*

On an annual basis during the academic year, MCB's Campus Safety Department offers crime prevention awareness material, as well as educational information on personal safety, theft, and vandalism for the entire campus community. Information is disseminated to students and employees through bulletin board postings, website information, orientation presentations and handouts, and presentations when invited by classrooms.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

The MCB Campus Safety Department addresses topics such as personal safety, alcohol and drug abuse awareness and sexual assault prevention.

Campus Safety policies and procedures are presented during new start orientations for new students/faculty. Policies are also available in the Campus Safety Department.

14. *Sexual Harassment / Violence Against Women Act Policy Statement*

MCB does not discriminate on the basis of sex in its educational programs. Sexual harassment and sexual violence are considered to be types of sex discrimination. Other acts can also be forms of sex-based discrimination, and are also prohibited whether sexually based or not. These other acts include dating violence, domestic violence, and stalking. MCB issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking. This policy applies whether those acts occur on or off campus and when it is reported to a Campus Security Authority. In this context, MCB prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the College community.

A complete copy of the MCB policy governing sexual misconduct is available upon request.

15. Violence Against Women Act / Sexual Assault and Other Important Definitions

"Rape" is now inclusive of sexual assault with an object, and forcible sodomy and can be perpetrated against both women and men.

There are numerous terms used by MCB in our policy and procedures.

Awareness Programs: Programs designed to increase awareness of the issues regarding sexual assault, domestic violence, dating violence and stalking.

Bystander Intervention: A philosophy and strategy for prevention of various types of violence, including bullying, sexual harassment, sexual assault, and intimate partner violence.

Ongoing Prevention and Awareness Campaigns: Informational campaigns that are sustained over time focusing on increasing awareness or understanding of topics relevant to sexual assault, domestic violence, dating violence, and stalking prevention.

Primary Prevention Programs: Programs, initiatives and strategies intended to stop domestic violence, dating violence, sexual assault, or stalking before it occurs by preventing initial perpetration or victimization through the promotion of positive and healthy behaviors and beliefs.

Proceeding: A series of activities or events; happenings.

Result: Something that happens as a consequence; outcome.

Risk Reduction: Strategies that seek to mitigate risk factors that may increase the likelihood of perpetration, victimization, or bystander inaction.

Consent is defined by Merriam Webster as: 1. To give assent or approval, agree. 2. To be in concord in opinion or sentiment.

In Michigan, consent as it relates to sexual assaults is evaluated on several factors. Victims cannot give consent if: Victim is under 16; victim incapacity (victim is mentally incapable– a mental disease or defect makes the victim incapable of understanding the nature of his/her conduct); mentally incapacitated–(victim is temporarily incapable of appraising or controlling his/her conduct due to the influence of a narcotic, anesthetic or other substance administered without consent or due to any other act committed upon the victim without consent); and/or physically helpless (victim is unconscious, asleep, or for any other reason physically unable to communicate unwillingness to act); assailant uses force or coercion.

1.   Sexual Assault:

Sexual Assault: An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim if incapable of giving consent."

In Michigan Criminal Sexual Assaults are defined as: sexual penetration or sexual contact with a person without their consent, or with someone who is incapable of giving consent.

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Sodomy: Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against that person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault With An Object: The use of an object or instrument to unlawfully penetrate, however slightly,
the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or
because of his/her temporary or permanent mental or physical incapacity.

Fondling: The touching of the private parts of another person for the purpose of sexual gratification, without
the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Domestic Violence: Includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

In Michigan Domestic Violence means the occurrence of any of the following acts by a person that is not an act of self-defense: Causing or attempting to cause physical or mental harm to a family or household member, placing a family or household member in fear of physical or mental harm, causing or attempting to cause a family or household member to engage in involuntary sexual activity by force, threat of force, or duress, engaging in activity toward a

family or household member that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested. Family or household member includes any of the following: spouse or former spouse, an individual with whom the person resides or has resided, an individual with whom the person has or has had a dating relationship, an individual with whom the person is or has engaged in a sexual relationship, an individual to whom the person is related or was formerly related by marriage, an individual with whom the person has a child in common.

Dating Violence: Means violence committed by a person (a) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (b) where the existence of such a relationship will be determined based on the reporting party's statement with a consideration of the following factors: (i) The length of the relationship, (ii) The type of relationship, (iii) The frequency of interaction between the persons involved in the relationship. For the purposes of this definition:

A) Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
B) Dating violence does not include acts covered under the definition of domestic violence.

In Michigan Dating Violence is violence when a person is in a dating relationship with someone. Dating relationship means frequent, intimate associations primarily characterized by the expectation of affectional involvement. Dating relationship does not include a casual relationship or an ordinary fraternization between 2 individuals in a business or social context.

Stalking: Means engaging in a course of conduct directed at a specific person that would cause a reasonable person to (a) fear for his or her safety or the safety of others; or (b) suffer substantial emotional distress.
i. For the purposes of this definition:

A) *Course of conduct* means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
B) *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim.
C) *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

In Michigan Stalking means a willful course of conduct involving repeated or continuing harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested and that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

16.   *Violence Against Women Act / Sexual Assault Education and Prevention Programs*

The College engages in comprehensive educational programming to prevent domestic violence, dating violence, sexual assault and stalking that:

- Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
- Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

The College has developed an annual primary prevention educational campaign. This material is delivered to new students and new employees through a mandatory online training program. Training records are kept at the MCB administrator's office.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and faculty that:

a. Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct;
b. Defines what behavior constitutes domestic violence, dating violence, sexual assault, and stalking in the State of Michigan;
c. Defines what behavior and actions constitute consent to sexual activity in the State of Michigan;
d. Provides safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, or stalking against a person other than the bystander;
e. Provides information on risk reduction so that students and employees may recognize warning signs of abusive behavior and how to avoid potential attacks;
f. Provides an overview of information contained in the Annual Security Report in compliance with the Clery Act

17.   *Violence Against Women Act / Sexual Assault Procedures for Reporting a Complaint*

The College has procedures in place that serve to be sensitive to those who report sexual assault, domestic violence, dating violence, and stalking, this includes informing individuals about their right to file criminal charges as well as the availability of medical, counseling, and support services. It is the victims' choice to call, or not call, local law enforcement in regards to their complaint. Campus Safety will assist in calling local law enforcement if requested. Additional remedies may be implemented to prevent contact between a complainant (also known as victim) and an accused party, such as housing, academic, transportation, and working accommodations, if reasonably available. To file a complaint, students and employees should contact Campus Safety **248-528-0303**.

The College will provide resources to persons who have been victims of sexual assault, domestic violence, dating violence, or stalking, and will apply appropriate disciplinary procedures to those who violate this policy. The procedures set forth below are intended to afford a prompt response

to charges to sexual assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions on violators of this policy.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigations, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, they nevertheless should consider speaking with Campus Safety or other law enforcement to preserve evidence in the event that the victim changes their mind at a later date. If a report of domestic violence, dating violence, sexual assault or stalking is reported to the College, below are the procedures that the College will follow as well as a statement of the standard of evidence that will be used during any judicial hearing on campus arising from such a report.

Sexual Assault: Referred to School Manager, preponderance of the evidence standard (more likely than not). Campus Safety can take a report, refer to medical care, assess short and long term safety needs, assist with contacting local police, referrals for mental health providers, assist with Personal Protection Orders, provide copy of Sexual Misconduct Policy, inform complainant of the outcome, enforce anti-retaliation policy.

Stalking: Campus Safety to investigate with the preponderance of the evidence standard (more likely than not). School Manager to be involved if it falls under the sexual misconduct policy with a preponderance of the evidence standard. Campus Safety will assess short and long term safety needs, assist with contacting local police, assist with Personal Protection Orders, and provide information on how to preserve evidence.

Dating Violence: Campus Safety to investigate with the preponderance of the evidence standard (more likely than not). School Manager to be involved if it falls under the sexual misconduct policy with a preponderance of the evidence standard. Campus Safety will assess short and long term safety needs, assist
with contacting local police, assist with Personal Protection Orders, and provide information on how to preserve evidence.

Domestic Violence: Campus Safety to investigate with the preponderance of the evidence standard (more likely than not). School Manager to be involved if it falls under the sexual misconduct policy with a
preponderance of the evidence standard. Campus Safety will assess short and long term safety needs, assist
with contacting local police, assist with Personal Protection Orders, and provide information on how to preserve evidence.

When a student or employee reports to the institution that the student or employee has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the institution will provide the student or employee with a written explanation of the student or employee's rights and options.

18.   *Violence Against Women Act / Sexual Assault Evidence Preservation*

After an incident of sexual assault and domestic violence, the victim should consider seeking medical attention as soon as possible. Local emergency rooms may provide physical evidence recovery and access to Forensic Nurse Practitioners and Sexual Assault Nurse Practitioners. In Michigan, evidence may be collected even if you chose not to make a report to law enforcement. It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen where they were assaulted if the offense occurred within the past 120 hours so that evidence necessary to prove criminal activity may be preserved. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease. Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text
messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to College hearing boards, investigators, or police. Although the College strongly encourages all members of its community to report violations of this policy to
law enforcement, it is the victims' choice whether or not to make such a report and victims have the right to decline involvement with the police. The Campus Safety Department will assist any victim with notifying local police if they so desire. The Troy Police Department may also be reached directly by calling **(248) 524-3443**, in person at 500 W Big Beaver Rd, Troy, MI 48084. Additional information can also be found online at https://**troy**mi.gov/**Police**

19.   *Violence Against Women Act Assistance for Victims: Rights & Options*

Regardless of whether a victim elects to pursue a criminal complaint, the College will assist victims of sexual assault, domestic violence, dating violence and stalking. The College will provide each victim with a written explanation of their rights. In Michigan, a victim of domestic violence, dating violence, sexual assault or stalking has the following rights:

2.   CRIME VICTIMS' RIGHTS ACT MCL 780.751-780.834
This statute establishes certain protections and rights that allow victims of crimes committed in the
state to be active participants in the criminal justice process. It requires that child abuse and sexual assault cases be given priority and brought to trial as quickly as possible. Among the act's many
provisions are the victims' right to make an impact statement at sentencing and to participate in parole board proceedings. The law defines a victim as someone who suffers direct or threatened physical, financial, or emotional harm as the result of a crime. Crimes covered by the act include felony violations and serious misdemeanors committed by both adult and juvenile offenders.

1. *CRIME VICTIMS' RIGHTS CONSTITUTIONAL AMENDMENT MI Constitution. Article I Section 24*

Many of the protections and rights guaranteed by the Crime Victims' Rights Act became part of the
Michigan Constitution when voters passed a constitutional amendment in 1988. These protections include the right to restitution, notification of court proceedings, fair treatment, and protection from the accused.

2. *COMPENSATION FOR INJURED CRIME VICTIMS MCL 18.354*

Certain personal injury crime victims may receive financial compensation for particular losses resulting from the crime. A victim of domestic assault may be eligible for assistance under this statute. Personal injury crimes include those in which the victim suffers actual bodily harm, including pregnancy resulting from a crime such as rape.

3. *Personal Protection Order Compliance*

Further, MCB complies with Michigan Law in recognizing Personal Protection Orders. Any person
who obtains a Personal Protection Order from Michigan or any reciprocal state should provide a copy to Campus Safety and the Office of the School Manager. A complainant may then meet with Campus Safety to develop a safety action plan, which is a plan for Campus Safety and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: escorts, special
parking arrangements, changing classroom location or other academic arrangements. Personal Protection Orders may be available through the local circuit court.

To the extent of the victim's cooperation and consent, College offices including Academics and Campus Safety will work cooperatively to ensure that the complainant's health, physical safety, work and academic status are protected, pending the outcome of a formal College investigation of the complaint. For example, if reasonably available, a complainant may be offered changes to academic, living, transportation, or working situations in addition to counseling, health services, and assistance in notifying local law enforcement. Additionally,
personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating / adjudicating the complaint or delivering resources or support services to the complainant (for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the victim, as defined in 42 USC 1395 (a) (20).) Further, the institution will maintain as confidential, any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

The College does not publish the name of crime victims nor house identifiable information regarding victims in the Daily Crime Log or online. Victims may request that directory information on file be removed from public sources by request.

3. Resources for Victims of Domestic Violence, Dating Violence, Sexual Assault, Stalking

MCB provides written notification through its' ASR to students and employees of available resources in the following services:

1. Counseling

   Perspectives of Troy PC,
   888West Big Beaver rd. Troy, MI. 48084
   248-244-8644

   Pioneer Counseling Center
   36250 Dequindre Rd. Sterling Heights, MI. 48310
   586- 795-0569

2. Health

   Behavioral Medical Center,
   1639 E. Big Beaver Rd. Troy, MI.
   248 528-9000

   Henry Ford Behavioral Health Center
   2825 Livernois Rd Troy, MI
   248-680-2060

   The Alcohol and Drug Rehab Helpline
   318 John R Rd, suite 334, Troy, MI
   586-480-2170
   Open every day 24 hours a day

3. Mental Health

   Behavioral Medical Center,
   1639 E. Big Beaver Rd. Troy, MI.
   248 528-9000

   Henry Ford Behavioral Health Center
   2825 Livernois Rd Troy, MI
   248-680-2060

4. Victim Advocacy

   Legal Aid & Defender Assn. of Detroit
   645 Griswold #2600
   Detroit, MI 48224 (313) 964-4111
   Off Campus

5. Legal Assistance

    Legal Aid & Defender Assn. of Detroit
    645 Griswold #2600
    Detroit, MI 48224 (313) 964-4111
    Off Campus

6. Visa and Immigration Assistance

    Salvation Army of Eastern Michigan Legal Aid Clinic
    (313) 361-6340
    3737 Lawton
    Detroit, MI 48208
    Off Campus

    United States Citizenship and Immigration Services
    11411 East Jefferson Avenue Detroit, MI 48214
    800-375-5283 or (TDD) 800-767-1833 www.uscis.gov
    Off Campus

7. Student Loan Borrower Assistance - Student Financial Aid

    http://www.studentloanborrowerassistance.org/
    Off Campus
    Federal Student Aid fafsa.ed.gov
    Off Campus

    Department of Education, Office of Civil Rights
    http://www2.ed.gov/about/offices/list/ocr/index
    Off Campus

    Department of Justice
    http://www.justice.gov/ovw/sexual-assault
    Off Campus

    National Sexual Assault Helpline
    800-656-4673 (HOPE)
    Off Campus

    Rape, Abuse and Incest National Network
    https://rainn.org/
    Off Campus

8. Other

(The listing of an agency in this Directory does not constitute an endorsement by the MCB System.)

2. *Violence Against Women Act / Sexual Assault Adjudication of Violations*

Whether or not criminal charges are filed, the College or a person may file a complaint under the sexual harassment policy alleging that a student or employee violated the College policy on sexual harassment. Reports of all domestic violence, dating violence, sexual assault, and stalking made to Campus Safety will automatically be referred to the School Manager for investigation regardless if the complainant choses to pursue criminal charges.

The College's disciplinary process is consistent with the institution's policy and is transparent to the accuser and accused. The College disciplinary process will include a prompt, fair, and impartial investigation and resolution process from the initial investigation to the final result. Investigators and hearing board members are trained annually on the issues related to domestic violence, dating violence, sexual assault, and stalking and taught how to conduct an investigation and hearing process that protects the safety of the victim, and promotes accountability. The policy provides:

1. The accuser and accused student each have the opportunity to attend a hearing before a properly trained hearing board.
2. The accuser and the accused student each have the opportunity to be advised by a personal advisor of their choice, at their expense, at any stage of the process and to be accompanied by that advisor at any meeting or hearing. An advisor may only consult and advise his or her advisee, but not speak for the advisee at any meeting or hearing.
3. The institution will not limit the choice of advisor or presence for either the accuser or the accused in any meeting or institutional disciplinary proceeding; however, the institution may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties.
4. A student conduct decision is based on the preponderance of the evidence standard, i.e. "more likely
than not to have occurred" standard. In other words, the conduct process asks: "is it more likely than not
that the accused student violated the college's student code of conduct?"
5. The accuser and the accused will be notified simultaneously in writing of the result of any disciplinary proceeding, as well as any changes to those results or disciplinary actions prior to the time that such results become final.
6. The accuser and the accused each have the right to appeal the outcome of the hearing by following the procedure set forth in the MCB Handbook; and will be notified simultaneously in writing of,
any change to the result prior to the time that it becomes final and of the final outcome after the appeal is resolved.
7. The accuser and the accused will have timely notice for meetings at which the accuser or accused, or both, may be present.
8. The institution will allow for timely access to the accuser, the accused and appropriate officials to any information that will be used after the fact-finding investigation but during formal and informal disciplinary meeting and hearings.

9.   The institutional disciplinary procedures will not be conducted by officials who have a conflict of
interest or bias for or against the accuser or the accused.

3.   Violence Against Women Act / Sexual Assault Adjudication Process Hostile Working Environment

A person alleging sexual assault, domestic violence, dating violence or stalking may also utilize the complaint and investigatory procedures set forth in the College's policy against sexual harassment in order to remedy any hostile environment. All conduct proceedings against students, however, will be resolved through the College's policies. When a complainant does not consent to the disclosure of their name or other identifiable information to the alleged perpetrator, the College's ability to respond to the complaint may be limited.

4.   How to be an Active Bystander

Bystanders play a critical role in the prevention of sexual and relationship violence. They are individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it. MCB wants to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further
harm. Below is a list of some ways to be an active bystander. If you or someone else is in immediate danger or it is not safe for you to intervene dial **9-1-1**.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
2. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3.   Speak up when someone discusses plans to take sexual advantage of another person.
4.   Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

5.   Risk Reduction

With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one's risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org)

1. **Be aware** of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.

2. **Try to avoid isolated areas.** It is more difficult to get help if no one is around.

3. **Walk with purpose.** Even if you don't know where you are going, act like you do.

4. **Trust your instincts.** If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.

5. **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.

6. **Make sure your cell phone is with you** and charged and that you have cab money.

7. **Don't allow yourself to be isolated** with someone you don't trust or someone you don't know.

8. **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.

9. **When you go to a social gathering, go with a group of friends.** Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.

10. **Trust your instincts.** If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).

11. **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.

12. **Don't accept drinks from people you don't know or trust.** If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.

13. **Watch out for your friends, and vice versa.** If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately

14. **If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).** Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).

15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:

    a. **Remember that being in this situation is not your fault.** You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.

    b. **Be true to yourself.** Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.

    c. **Have a code word with your friends or family** so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with

knowing. Your friends or family can then come to get you or make up an excuse for you to leave.

d. **Lie.** If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.

16. **Try to think of an escape route.** How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?

17. **If you and/or the other person have been drinking,** you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

6.   Violence Against Women Act / Sexual Assault Confidentiality

The College will protect the identity of persons who report having been victims of sexual assault, domestic violence, dating violence, or stalking to the fullest extent of the law.

7.   Violence Against Women Act / Sexual Assault Standard of Proof

In all cases, investigations that result in a finding of "more likely than not" (preponderance of the evidence standard) that a violation of the policy occurred will lead to the initiation of disciplinary procedures against the accused individual. College sanctions including verbal warning, written warning, behavior contract, change in student housing, dismissal from student housing, changes to academic schedule, transportation changes/restrictions, changes in work assignment/location, suspension, termination of employment, expulsion, may be imposed upon those determined to have violated this policy. The College may implement protective measures following the report of domestic violence, dating violence, sexual assault, and or stalking which may include escorts, special parking arrangements, changing classroom location, other academic arrangements, assisting with personal protection orders, modifying the work environment, and assisting in obtaining outside resources. For students, sexual assaults, domestic violence, dating violence and stalking are violations of the Student Code of Conduct. Employees who violate this policy will be subject to discipline, up to and including termination of employment. Sexual assault, domestic violence, dating violence and stalking are criminal acts which may also subject the perpetrator to criminal and civil penalties under federal, state and local laws.

8.   Violence Against Women act / Sexual Assault Interim Interventions

The School Manager will determine if interim interventions should be implemented, and, if so, take steps to implement those protective measures, as soon as possible. Examples of interim protective measures include, but are not limited to: an order of no contact, adjustment of course schedules, a leave of absence, or reassignment to a different supervisor or position. These

remedies may be applied to one, both, or multiple parties involved. Violations of the School Manager's directives and or protective measures will constitute related violations that may lead to additional disciplinary actions. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by MCB.

MCB will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim.

9.   Sex Offender Registration

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed by, institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes against Children and Sexually Violent Offender Act.

Under the law, state and local law enforcement agencies must provide Colleges and universities in their jurisdiction with a list of registered sex offenders who have indicated that they are either enrolled, employed, or carrying on a vocation at the institution.

A list of all registered sex offenders is available on the Michigan Public Sex Offender Registry (PSOR) website at www.mipsor.state.mi.us. On this website, you can search for offenders attending MCB by selecting the "Search with 1 mile radius" option and entering the campus address. You can also obtain a list from your State or Local Police Departments.

The CSCPA further amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.

10.   Alcohol and Drugs

Use of alcohol or drugs presents numerous health, behavioral, and social problems. These include acute health problems related to intoxication or overdose, physical and psychological dependence, long-term health problems, contracting diseases, pregnancy problems, psychological problems, diminished behavior, risk taking, violent behavior, accidents, negative side effects on academic or work performance, and conduct problems.

MCB is a drug and alcohol free institution. It does not consider the use of drugs or alcoholic beverages as necessary or conducive to the process of higher education. MCB students and employees are expected to abide by all federal, state, and local laws. The possession, sale, use, manufacture or distribution of any controlled substance is illegal under Local, State and Federal laws. Such laws are strictly enforced by MCB Campus Safety Department. Violators are subject to criminal prosecution, imprisonment, fines, as well as MCB disciplinary proceedings.

Additionally, the use of illegal drugs or alcohol on any MCB owned or leased property or during a College sponsored activity is strictly prohibited. Violation of either the drug or alcohol policy will result in immediate disciplinary action up to and including expulsion, or termination.

The legal drinking age in Michigan is 21. Some alcohol-related offenses under Michigan law are: Drunk Driving, Impaired Driving, Open Intoxicants in a Motor Vehicle, Permitting a Person Under the Influence of Alcohol to Drive, Minor Possessing or Transporting Alcohol in a Motor Vehicle, and the Purchase, Possession, or Consumption of Alcohol by a Minor. Michigan law imposes fines, incarceration, and in some cases vehicle impoundment for conviction of alcohol-related offenses. The unlawful possession, use, and sale of alcoholic beverages will not be condoned by MCB and the institution will enforce Michigan underage drinking laws.

MCB complies with the Drug Free Schools and Communities Act. Information regarding compliance with the DFSCA is available at:
http://www.ecfr.gov/cgi-bin/text-idx?SID=a4f9916d3711636188e983daf6c39a0c&mc=true&node=pt34.1.86&rgn=div5

On an annual basis during the academic year, MCB, presents programs on the problems associated with drug and alcohol abuse. Any individual or group who desires additional information can make a request through the Campus Safety Department.

MCB provides community referrals for personal counseling and help for students and employees with drug and alcohol-related problems through the Counselor's office. Additionally, full time employees have employment benefits that address counseling needs. Referrals will be kept confidential.

11. *Assistance Programs*

Substance abuse and sexual assault counseling, treatment, rehabilitation, or re-entry programs are available through, but not limited to, the following locations:

The Alcohol and Drug Rehab Helpline
318 John R Rd, suite 334, Troy, MI
586-480-2170
Open every day 24 hours a day

Adult Day Care and Senior Services
Adult Residential Facility
855-863-5721
Off Campus

Alcoholics Anonymous
269-964-7577
Off Campus

Domestic Violence Shelter

Toll Free 888-453-5900
Off Campus

Domestic Violence Victim Services
313-224-5800
Off Campus

Drug Abuse Hotline
Toll Free 800-559-9503
Off Campus

Narcotics Anonymous
818-773-9999

Off Campus

Michigan Dept. of Human Services www.mibridges.michigan.gov
Off Campus

National Sexual Assault Helpline
800-656-4673 (HOPE) Off Campus

Parenting Helpline
855-444-3911
Off Campus

Suicide Prevention and Crisis Center
313-224-7000 or Toll Free 800-241-4949
Off Campus

Teen Runaway and Homeless Shelter
313-873-0678
Off Campus

(The listing of an agency in this Directory does not constitute an endorsement by MCB)

12.   Definitions of Crimes

- **Aggravated assault** – An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury (this type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm).

- **Arson** – Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

- **Burglary** – The unlawful entry of a structure to commit a felony or a theft.

- **Dating Violence-**Means violence committed by a person (a) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (b) where the existence of such a relationship will be determined based on a consideration of the following factors: (i) The length of the relationship, (ii) The type of relationship, (iii) The frequency of interaction between the persons involved in the relationship.

- **Destruction/damage/vandalism of property** – To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

- **Domestic Violence-**Includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person cohabitating with or has cohabitated with the victim as a spouse, or by any person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

- **Drug Abuse Violations** – The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

- **Intimidation** – To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

- **Larceny-Theft (Except Motor Vehicle Theft)** – The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another (attempted larcenies are included; embezzlement, confidence games, forgery, worthless checks, etc. are excluded).

- **Liquor Law Violations** – The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

- **Motor Vehicle Theft** – The theft or attempted theft of a motor vehicle.

- **Murder/Non-negligent manslaughter** – The willful (non-negligent) killing of one human being by another.

- **Negligent Manslaughter** – The killing of another person through gross negligence

- **Robbery** – The taking or attempted taking of anything of value from the care, custody, or control of a person by force or threat of force or violence and/or by putting the victim in fear.

- **Sex Offense-Forcible Fondling**: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- **Sex Offense-Incest**: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

- **Sex Offense-Rape**: The carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- **Sex Offense-Sexual Assault With An Object**: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- **Sex Offense-Sodomy**: Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- **Sex Offense-Statutory Rape**: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

- **Simple assault** – An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

- **Stalking**: Means engaging in a course of conduct directed at a specific person that would cause a reasonable person to (a) fear for his or her safety or the safety of others; or (b) suffer substantial emotional distress.

- **Weapons: Carrying, Possessing, Etc.** – The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons (this classification encompasses weapons offenses that are regulatory in nature)

4.   Annual Crime Statistics

MCB provides an annual summary of crime statistics for the most recent three years committed on the Troy campus. The following tables include statistics on murder, sex offenses, robbery, aggravated assault, burglary, auto theft, arson, dating violence, domestic violence, and stalking. It also includes the number of arrests for alcohol, drug and/or weapons violations.

2023 Campus Safety and Security Survey

Institution: (381370001)   User ID: C3813701

Screening Questions

Please answer these questions carefully. The answers you provide will determine which screens you will be asked to complete for this data collection.

1. Does your institution provide On-campus Student Housing Facilities?

- ◉ **No.**

- ○ **Yes.** (If Yes is selected, you must enter the number of student housing facilities below and enter Fire Statistics for each facility.)

    Number of On-campus Student Housing Facilities: [0]

---

2. Does your institution have any noncampus buildings or properties?

- ○ **Yes**

- ◉ **No**

---

3. Have you combined statistics that you received from the local or state police with your institution statistics for this report? If you answer No to this question, you will be asked to provide the data you received from the local and state police separately.

- ◉ **Yes.** Local and/or state law enforcement agencies provided us with statistics that we are combining with statistics collected by our campus security authorities.

- ○ **No.** We are not combining the statistics because we cannot determine whether the statistics we obtained from local and/or state law enforcement agencies are for on-campus incidents or public property incidents.

- ○ **Not available.** We cannot determine if the statistics we obtained from local and/or state law enforcement agencies are for our Clery geography.

- ○ **Not available.** We made a good-faith effort to obtain statistics from local and/or state law enforcement agencies, but the agencies did not comply with

our request.

Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred <u>On Campus</u>.

Criminal offense	Total occurrences On campus		
	2020	2021	2022
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft *from* a motor vehicle)	0	0	0
k. <u>Arson</u>	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense	Total occurrences on Public Property		
	2020	2021	2022
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	4	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0

j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	0	0	0

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Hate Crimes - On campus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

YEAR 2022

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0

f. Statutory rape

| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

g. Robbery

| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

h. Aggravated assault

| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

i. Burglary

| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

j. Motor vehicle theft
(Do not include theft *from* a motor vehicle)

| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

k. Arson

| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

l. Simple assault

| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

m. Larceny-theft

| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

n. Intimidation

| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

o. Destruction/damage/ vandalism of property

| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

YEAR 2021

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0

d. <u>Fondling</u> | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

e. <u>Incest</u> | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

f. <u>Statutory rape</u> | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

g. <u>Robbery</u> | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

h. <u>Aggravated assault</u>| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

i. <u>Burglary</u> | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

j. <u>Motor vehicle theft</u>
(Do not include theft *from* a motor vehicle) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

k. <u>Arson</u> | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

l. <u>Simple assault</u> | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

m. <u>Larceny-theft</u> | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

n. <u>Intimidation</u> | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

o. <u>Destruction/damage/ vandalism of property</u> | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

YEAR 2020

Criminal offense	**Total**	**Occurrences of Hate crimes** (Category of Bias for crimes)						
		Race	**Religion**	**Sexual orientation**	**Gender**	**Gender Identity**	**Disability**	**Ethnicity**	**National Origin**

a.
Murder/ Non-negligent
manslaughter

0	0	0	0	0	0	0	0	0

c. Rape

0	0	0	0	0	0	0	0	0

d. Fondling

0	0	0	0	0	0	0	0	0

e. Incest

0	0	0	0	0	0	0	0	0

f. Statutory rape

0	0	0	0	0	0	0	0	0

g. Robbery

0	0	0	0	0	0	0	0	0

h. Aggravated assault

0	0	0	0	0	0	0	0	0

i. Burglary

0	0	0	0	0	0	0	0	0

j. Motor vehicle theft

0	0	0	0	0	0	0	0	0

k. Arson

0	0	0	0	0	0	0	0	0

l. Simple assault

0	0	0	0	0	0	0	0	0

m. Larceny-theft

0	0	0	0	0	0	0	0	0

n. Intimidation

0	0	0	0	0	0	0	0	0

o.
Destruction/damage/
vandalism of property

0	0	0	0	0	0	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For
(YEAR), Line (X) was changed from (A) to (B) because (REASON)."

```



```

Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

YEAR 2022

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a	0	0	0	0	0	0	0	0	0

motor vehicle)

k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

YEAR 2021

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0

h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

YEAR 2020

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)						
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0

f. Statutory rape

0	0	0	0	0	0	0	0	0

g. Robbery

0	0	0	0	0	0	0	0	0

h. Aggravated assault

0	0	0	0	0	0	0	0	0

i. Burglary

0	0	0	0	0	0	0	0	0

j. Motor vehicle theft

0	0	0	0	0	0	0	0	0

k. Arson

0	0	0	0	0	0	0	0	0

l. Simple assault

0	0	0	0	0	0	0	0	0

m. Larceny-theft

0	0	0	0	0	0	0	0	0

n. Intimidation

0	0	0	0	0	0	0	0	0

o. Destruction/damage/ vandalism of property

0	0	0	0	0	0	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurences On Campus		
	2020	2021	2022
a. Domestic violence	0	0	0
b. Dating violence	0	0	0
c. Stalking	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurences on Public Property		
	2020	2021	2022
a. Domestic violence	0	0	0
b. Dating violence	0	0	0
c. Stalking	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

[ ]

Arrests - On campus

Enter the number of <u>Arrests</u> for each of the following crimes that occurred <u>On Campus</u>.

Crime	Number of Arrests		
	2020	2021	2022
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

> **Please Note:** Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

[ ]

Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Crime	Number of Arrests		
	2020	2021	2022
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

> **Please Note:** Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2020	2021	2022
a. Weapons: carrying, possessing, etc.	0	0	0

b. Drug abuse violations   [0]   [0]   [0]

c. Liquor law violations   [0]   [0]   [0]

> **Please Note:** Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

[   ]

Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2020	2021	2022
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

> **Please Note:** Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Unfounded Crimes

Of those crimes that occurred <u>On Campus</u>, in <u>On-campus Student Housing Facilities</u>, on or in <u>Noncampus</u> property or buildings, and on <u>Public Property</u>, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

	Number		
	2020	2021	2022
a. <u>Total unfounded crimes</u>	0	0	0

Please Note: If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded." Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."